



W JEROLD MANI THOMAS

ACCOUNTS EXECUTIVE

CONTACT

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EDUCATION

- I'm Pursuing My MBA FINANCIAL MANAGEMENT at MADURAI KAMARAJ UNIVERSITY 2022 - 2024
- B. COM CA Year of Passing - 2021 Studied at MADURAI KAMARAJ UNIVERSITY COLLEGE 2018 - 2021

SKILLS

- SAP S4HANA FINANCE & CO integrations
- SAP B1 Application
- Tally Prime
- Finflux
- MS Office
- Basic knowledge of Taxations - GST, TDS, TCS.
- Basic knowledge of Import & Export Payments.
- Good presentation skill
- Collaborative and proactive
- Performance focused person
- Time Management
- Quick Learner

PROFILE

Looking forward to being associated with an organization where my skills and talent can be fully utilized and recognized concentrating simultaneously on the growth of both the organizational and personal fronts and having **1 year of experience** in Pragati Finserv Pvt Ltd as a Finance Executive and I have done my professional SAP FICO Internship at Thiranz Tech Solutions for 4 months & I was employed as [JUNIOR ASSOCIATE] at ECI Systems Pvt. Ltd., a manufacturing company, for half a year

PROFESSIONAL EXPERIENCE

EMPLOYEE @ ECI SYSTEMS PVT LTD (coimbatore)

JUNIOR ACCOUNTS EXECUTIVE (END USER IN SAP B1)

Accounts Payable & Receivable Activities (END USER IN SAP B1):

- AP Invoice Accounting with PO, GRN & Expenses Bills.
- Verifying whether all bills are covered under TDS.
- AR Invoice Raising with SO, Delivery Note, E Invoice & E way bills.
- Vendor Statement Reconciliation.
- Electronics payment activities.
- Bank Reconciliation.
- GSTR 2B Reconciliation (Matching, Accounted invoice with portal statement)
- Petty cash handling
- Fund flow management for Payables.
- Generating the Aging reports of Suppliers.
- Monitoring accounts to ensure timely payments and up-to-date status
- Cheque preparations - PDC & CDC (SAP B1 & Tally)
- Tracking of Goods received but not invoiced.

INTERNSHIP @ THIRANZ TECH SOLUTIONS (coimbatore)

Sap Fi Junior Consultant Trainee

Basic general ledger configuration settings:

- Enterprise Structure, Fiscal year variant, Posting period variant, Field status variant, Chart of accounts, etc.
- End User activities of General ledger AC, GL Master data creation, GL document posting, display documents, GL account balance, Holding the document, recurring document, reversal document, etc

PERSONAL INFO

- DOB - 07/02/2000
- Gender - Male
- Father's Name - T William Devaraj
- Nationality - Indian
- Language - Tamil, English
- Marital Status - Single

CERTIFICATIONS

- "FINANCE IN SAP S4 HANA (SAPFIe, AC010, S4F10, S4F00, S4T60e, S4TJ5)" from THIRANZ TECH SOLUTIONS.
- "TALLY PRIME WITH GST" via Udemmy
- "FINANCE IN SAP S4HANA FI & CO Configurations & End User" via Udemmy
- PROFESSIONAL TRANNING IN SAP B1 ADVANCE via Udemmy

SAP FI SKILLS

Key responsibilities:

- Configuration settings for General Ledger Master data.
- Consultant process of Accounts Payable & Accounts Receivable.
- Managements of Vendor, Customer & Bank.
- Taxations of TDS/ GST & Automatic Payments, Assets Accounting.
- Maintain the Open item Management, Dunning Program.
- Settings of Tolerance, Down payment process, Discount process.
- Preparation of Final Reports.
- Consult with the management team to develop long-term commercial plans.
- Looked at financial performance and identified trends
- Explored various investment opportunities.

Accounts Payable:

- Configuration of Vendor Accounts Groups, Terms of Payment, etc.
- Creation of BP for Vendor, Vendor Master data, Posting Vendor Invoices, clearing payment, posting special G/L transactions, Cash discount

Accounts Receivable:

- Creation of BP for Customer, customer accounts, Master Data management.
- Posting sales invoices, clearing payments, Displaying balance, tolerance, discount, etc.

Tax and Payments:

- Goods and service tax confirmation, tax codes, input and output tax, Automatic payments.
- Configuring TDS, and FI/CO Real-time integration.

Bank Management:

- Creation of House Bank using Fiori, Bank Master Data, Cheque Management, Bank Reconciliation Statement, etc.

Assets Management:

- Configuring and customizing of assets, Maintaining of assets, Master Data, Revaluation of assets and Depreciation run.
- Financial accounting closing activities

Advance Settings:

- Creation of Automatic Payment Program in AP, Dunning Process in AR, Foreign Exchange Rate.
- Integration with FI - CO.

TALLY PRIME via UDEMY

Key responsibilities:

- Company, Ledger and Stock Creation
- PURCHASE AND SALES VOUCHER
- Receipt and payment vouchers
- Debit and credit note voucher
- Contra voucher/ petty cash
- Journal voucher, TDS
- Assets Entry Profit & loss account
- Balance sheet, Payroll, HSN Code
- Multiple Location Cost center, Sending Email
- Company Rewrite, Split Data, Backup and Restore

DECLARATION

The above-mentioned information is true and correct to the best of my knowledge and belief.

PLACE : MADURAI

(W JEROLD MANI THOMAS)

DATE :