

---

# CURRICULAM VITAE

Yogesh kumar sarswat

**Village, Post:** Nagala keshon;  
Dariyapur  
**Tehsil:** Hathras  
**District.** Hathras (U.P) 204102  
**Mobile No.** +918923917507  
+917505931750  
**Email:** [Yogeshsaraswat807@gmail.com](mailto:Yogeshsaraswat807@gmail.com)

---

## □ Objective:

Seeking a suitable carrier opening in an organization with nature's talent and provide a work environment that follows independence and inspires Excellence.

## □ Personnel Detail:

Father's Name Mahendra pal sarswat

Present Address **Prakash Asphalting 's & Toll Highway's (I) LTD Mhow**  
Operation and Maintenance of Jhansi-Orai Section  
Km. 90.000 to Km. 225.500 of NH- 27 on OMT Basis. **At Toll Plaza Ait.**

Contact No. Mobile No. – + **918923917507+7505931750**

Date of Birth 08 May 1994

Nationality Indian.

Language English, Hindi

## □ Academic Profile:

S. No.	Standard	Name of Board/ University	Year of Passing
1.	10 <sup>th</sup>	Uttar Pradesh Board of Secondary Education	2010
2.	12 <sup>th</sup>	Uttar Pradesh Board of Secondary Education	2012

3.	B.S.C	Dr. Bhimrao Ambedkar University, Agra	2015
----	-------	---------------------------------------	------

### ☐ Professional Qualification

- ☐ Computer Fundamentals & M.S. Office Of Training A. M .U. Aligarh U.P.

### ☐ Key Responsibilities Area & Skills:

1. Good knowledge in Account Department.
2. Maintaining of Employee's Attendance, Loan, Advances, etc. Register
3. Preparation of Monthly Attendance Statement as desired to Head Office in prescribed format
4. Preparation of Monthly Toll Collection & Average Report
5. Maintaining/Checking of Account Cash Book and Voucher Book.
6. Also Account Knowledge in ERP mode
7. Preparation and Checking of site Labour & Muster Payment according to DPR.
8. Knowledge in Store Management on Manual & ERP Mode.
9. Preparation/Checking of Monthly Diesel Report in prescribed format by company and send to concern office (as desired)
10. Preparation/Checking of Monthly Vehicles Average Report and send to concern office. (as desired)
11. Schedule maintenance of vehicles, machineries, Labours& other equipment as per requirement.
12. Maintaining & Checking of Store Inward and Outward Register
13. Maintaining of office related file as per document & Letter's
14. Also work in Microsoft Office (word, excel and power point).
15. Coordinate to Accountant , Energetic and learning attitude

### ☐ Work Experience:

- **Two Year work Experience Of FeedBack Highways OMT Private Limited.**
- **Three Year work Experience Of A. R. Tollways Private Limited.**
- **Four Years and Six Month Experience of Account Assistant & Accountant .**
- **Present Working with Prakash Asphalting 's & Toll Highway's (I) LTD Mhow, Operation and Maintenance of Jhansi - Orai Section Km. 90.000 to Km. 225.500 of NH- 27 on OMT Basis. Jhansi State of Uttar Pradesh, 22.02.2019 to till date an Accountant.**

---

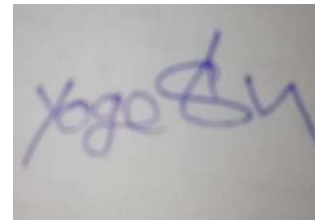
## PATH (INDIA) Ltd. Profile

Prakash Asphaltings & Toll Highways (India) Limited is one of the Pioneer Companies in Central India having versatile involvement in Infrastructure Sector. It is promoted by Mr. Nitin Agrawal, Mr. Nipun Agrawal, Saksham Agrawal and Mrs. Santosh Agrawal, in 1996 as a Limited Liability Company. The Company has sizable presence in construction of Road and Bridge. The Company is involved in all the verticals and models under which construction work is carried out in the country, be it the traditional mode of getting the work done on payment basis, modern model of PPP (Public Private Partnership) viz. BOT, DBFOT, Annuity. The key services of the Company includes design, development, Construction and operation and maintenance of infrastructure Projects. The Company is incorporated in July, 1996. The timely execution of the project with quality and accurate toll assessment is some of the hallmarks of the Company. Over a period of 24 years, the Company has become a token of trust. [www.pathltd.com](http://www.pathltd.com)

I affirm that the information given above is correct to the best of my knowledge.

Place : **Hathras**

Date: **15/02/2023**



***Yogesh sarswat***