

Shubham Jain

[shubhamjain091142@gmail.com](mailto:shubhamjain091142@gmail.com)

Phone: 9306503840

LinkedIn: <https://www.linkedin.com/in/shubham-1jain>

Address: Sec 7 Gohana, Sonipat, Haryana.

ACADEMIC QUALIFICATION			
Year	Qualification	Institute	%/CGPA
2021-2023	MBA (Finance & IT)	Lloyd Business School	65%
2018-2021	B. Com (Hons.)	Maharshi Dayanand University, Rohtak	69%
2018	Class XII (CBSE)	Geeta Vidya Mandir School	87.2%
2016	Class X (CBSE)	Geeta Vidya Mandir School	9.2 CGPA

Institute of Actuaries of India
<ul style="list-style-type: none"><li>• Member of Institute of Actuaries of India.</li><li>• Cleared Actuarial Common Entrance Test (ACET).</li><li>• Cleared CB1 (Business Finance), CB2 (Business Economics)</li><li>• Preparing CS1 Exam.</li></ul>

CERTIFICATIONS
<ul style="list-style-type: none"><li>• Certificate for participation in <b>Analysis of Fiscal Budget.</b></li><li>• Certificate for participation in <b>Video-Making Competition.</b></li></ul>

## EXPERIENCE

### **Actuarial Trainee at KPAC**

- Working on performing actuarial valuation of employee benefit schemes such as Gratuity actuarial valuation, Leave Encashment.
- Carrying out intensive data checks to identify data errors and enable efficient valuation of liabilities.
- Assisting clients in finalizing assumptions for actuarial valuations, in line with the requirements of the accounting standard and the underlying actual experience of the company
- Analysis of actuarial gains or losses (including analysis of the experience variance), ratio analysis to ensure flawless valuations and preparation of reports.

### **Finance and Accounting Intern at Bizrise Technologies Pvt. Ltd.**

- Bookkeeping/ Tax and Compliance/ Finance Planning & Analysis / Providing Strategic Guidance/ Fund Raising.
- Work In Zoho Books for Accounting, inventory, payroll, tax filing, invoicing, bank account tracking and reconciliation, expense management, Budgeting, payment processing, and account receivable and accounts payable management. Work on retool dashboard that aggregate data where funds are deposited and withdrawn to get a real time view of cash flow and manage accounting in one place.

## COMPUTER SKILLS

- Completed One year Computer Diploma from ACP.
- Microsoft Office package: MS Word, MS Excel, Power Point, Typing, Tally, GST.

## SKILLS AND COMPETENCIES

Active Listener, Time Management, Data Interpretation, MS-Word, MS-Excel, MS-PowerPoint, TALLY PRIME, Zoho Book, GST.